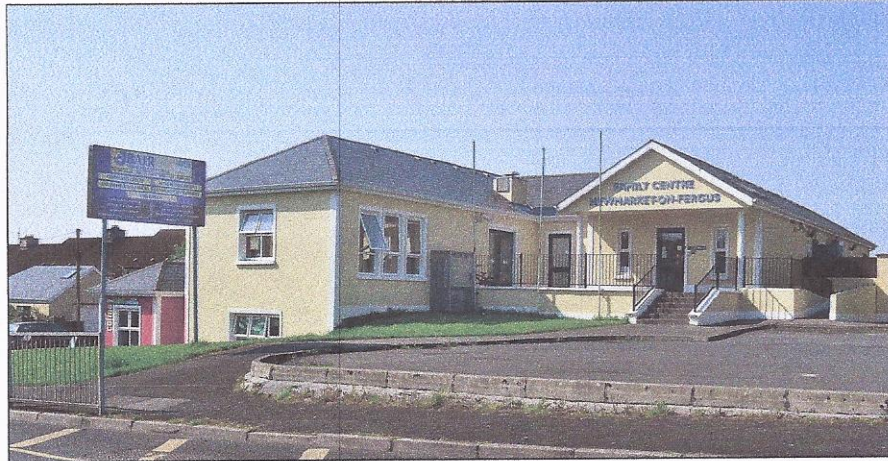




OB AIR NEWMARKET-ON-FERGUS

OB AIR ENVIRONMENT SERVICES DAC



AGM REPORT 2018 YEAR END DECEMBER 2017



Supported by the Department of Social Protection
under the Community Services Programme



An Roinn Leanaí
agus Gnóthaí Óige
Department of
Children and Youth Affairs



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AGENDA

ANNUAL GENERAL MEETING 25TH APRIL 2018

1. Welcome
2. Minutes of the 2017 Joint AGM discussing the business of 2016 for:
Obair Newmarket on Fergus CLG
& Obair Environment Services DAC
3. Obair Environment Services DAC
 - a. Annual Accounts & Auditors Report
 - b. Election of Board of Directors
 - c. Election of Auditors, Bankers & Solicitors
4. Obair Newmarket on Fergus CLG
 - a. Annual Accounts & Auditors Report
 - b. Election of Board of Directors
 - c. Election of Auditors, Bankers & Solicitors

Chairpersons Report

We are pleased to present to the members of Obair Newmarket on Fergus CLG and Obair Environment Services DAC our Annual Report for 2017. We hope that this report reflects the work achieved by both companies last year. This report will show that while we continue to face challenges that we also continue to develop as an organisation through new initiatives in the community.

One of our key objectives continues to be the development of viable social enterprise in this community and as a whole we aim to address the problem of social exclusion by putting in place programmes to combat this issue.

In 2017 we became fully compliant with the Governance Code and you will find included in this report a signed copy of our commitment to the Code.

We would like to thank the funders, community groups and agencies that we have engaged with in 2017. We thank them for their support and recognition of the importance of Obair; we hope to continue to nurture these important relationships in 2018.

I wish to thank our voluntary Board of Directors for their contribution and commitment during the past year. This year we said goodbye to 4 fantastic Board Members Margaret O' Rourke Quill, Deirdre Whitney, Vivien Grogan and Triona Marren O' Grady. I would like to personally thank them for their years of service with Obair and for all their hard work and dedication.

On behalf of the Board I also wish to give sincere thanks to Pat Cronin who retired as Obair Manager at the end of 2017. Pat had been Manager of Obair since 2010 and his years of dedication have left a lasting legacy with the company. As it can sometimes be difficult to put into words the value of our service this year we have added a photo gallery to represent the work that is achieved in 2017.

Bernadette Glynn

Chairperson

Obair Newmarket on Fergus CLG

DJ Meehan

Chairperson

Obair Environment Services DAC

Sub Committee Reports

Governance Committee

The Governance Committee is charged with ensuring that Obair Newmarket-on-Fergus CLG operates to best practice principles. The Board, Management and Staff have cooperated with the Governance Committee in applying best practice in the operation of the company.

Obair Newmarket-on-Fergus CLG has signed up to the five principles of the Governance Code since 2014 and renews this pledge annually. The Governance Code has been put in place to assist community, voluntary and charity organisations develop their overall capacity in terms of how they run their organisations. It is a voluntary code provided free to all boards and committees of not-for-profit groups to encourage them to check their operation against best practice in the management of their affairs. The Governance committee reviewed the governance code on the 13th February 2018 and we confirm that we are compliant. On the 28th February 2018 the Board of Obair accepted the review. The Company is now certified as compliant and has approval for the next three years.

John Quinlivan – Chairman - Governance Code Committee

Audit Committee

The audit committee is chaired by Kevin Barry and it consists of two others, Bernadette Glynn and Mary O'Donnell O'Brien. All three are non executive directors.

The audit committee is required to meet at least twice a year and is responsible for ensuring that the financial performance of the Company is properly monitored and reported. As part of this, it is responsible for meeting with the external auditors and reviewing findings of the audit with them. It meets with the auditors at least once a year without any member of management being present and is also responsible for considering and making recommendations regarding the identity and remuneration of such auditors. It is authorised to seek any information that it properly requires from any employee and may ask questions of any employee. During the year, the committee met on two occasions.

Kevin Barry - Chairman - Audit Committee

OBAIR NEWMARKET-ON-FERGUS CLG

Minutes of Annual General Meeting 2017

(Reporting on business of 2016)

26th April 2017

The Annual General Meeting of Obair Newmarket-on-Fergus Ltd. was held on Wednesday 26th of April 2017 in the Obair Offices, Ennis Road, Newmarket-on-Fergus. Chairperson Bernadette Glynn chaired the meeting.

Apologies

An apology was received from Mary O'Donnell O'Brien.

Format

The AGM of Obair Newmarket-on-Fergus CLG and Obair Environment Services DAC were held at the same meeting therefore the business of each company was conducted sequentially.

Minutes

The minutes of the previous years AGM were read by the Secretary, proposed for adoption by Kevin Barry and seconded by Margaret O'Rourke Quill and accepted by members.

Chairpersons Remarks

Chairperson Bernadette Glynn welcomed all present and commenced the meeting by reminding us of the Obair Mission Statement which is as follows:-

"To create a united vibrant community working together in harmony for the benefit of all"

She was pleased to present to members the Annual Report of business for 2016. She said it indicated the hard work of the year past and the challenges faced by both Obair Newmarket-on-Fergus CLG and Obair Environment Services DAC. She also noted that we continue to develop the organisation through new initiatives in the community.

One of our key objectives continues to be the development of viable social enterprise in our community and as a whole we aim to address the problem of social exclusion by putting in place programmes to combat the issue.

In 2016 we became fully compliant with the Governance Code and continue to honour that commitment.

She acknowledged our funders, community groups and agencies that we engaged with in 2016, thanking them for their support and recognition of the importance of Obair. She thanked our voluntary board members for their contribution and commitment during the past year. The board recently agreed to reduce the number of directors of Obair Newmarket-on-Fergus CLG to 10 members as the board is too big for such a small organisation. She thanked Margaret O'Rourke Quill for her contribution as a director over the past 3 years and wished her well in the future.

On behalf of the board she gave sincere thanks to Obair manager Pat Cronin and his staff for their continuing commitment to their work and enterprise.

Obair Environment Services DAC

- John Byrnes of Vaughan & Co. presented the financial report for 2016 for Obair Environment Services Ltd. It showed a retained profit/loss for the year of €(30,962.00) after the years trading compared to a profit/loss of €2,170.00 for the previous year. He stated that the losses incurred by the company could not continue and steps should be taken immediately to increase revenue or reduce costs. Report proposed for adoption by DJ Meehan and seconded by Bill Gorman and accepted by members.

Obair Newmarket-on-Fergus CLG

- John Byrnes of Vaughan & Co. presented the financial report of 2016 for Obair Newmarket-on-Fergus Ltd. It showed a retained profit/loss of €(55,198.00) compared to €(17,539.00) for the previous year. He said that the losses incurred by the company could not continue and should be addressed by the board immediately. It is a charity but we need to show a small profit or at least break even or our company will not be in existence in another couple of years. Report proposed for adoption by John Quinlivan and seconded by Kevin Barry.
- The auditors Vaughan & Co. to continue
Bankers AIB to continue
Solicitors Howard Crimmins to continue
All 3 above proposed by John Quinlivan and seconded by Bill Gorman.

The fee for the auditors Vaughan and Co. having been agreed by the audit committee were approved by members, €5,842.50 fee for Obair Newmarket-on-Fergus CLG and €3,167.25 for Obair Environment Services DAC

John Byrnes thanked those involved in internal audit for the accuracy of the accounts presented to him and the ease of preparing the accounts.

Election of Directors

Our Articles of Association state that one third of our directors must retire each year, these directors are eligible for re-election if they make themselves available. This year the following retire - DJ Meehan, Triona Marren O'Grady, Fr. Tom Fitzpatrick, Deirdre Whitney O'Dea and Margaret O'Rourke Quill. Margaret O'Rourke Quill was not going forward for re-election but the other four were, therefore, DJ Meehan, Triona Marren O'Grady, Fr. Tom Fitzpatrick and Deirdre Whitney O'Dea were declared elected.

Business having been completed the meeting came to a close.

Signed

Chair

Secretary

Dated

Vision and Objectives of Obair

VISION FOR OBAIR

"TO CREATE AN UNITED VIBRANT COMMUNITY WORKING IN HARMONY FOR THE BENEFIT OF ALL"

OBJECTIVES

- To assist in establishing viable enterprise in the parish of Newmarket-on-Fergus and surrounding areas which will generate sustainable employment
- To support those who may not have an opportunity to access employment – in particular the long-term unemployed and young people.
- To develop a spirit of enterprise in our community
- To foster a greater sense of place by encouraging and assisting the protection and enhancement of the environment
- To promote educational and training activities for the further development of our community
- To facilitate greater community participation in the development of our area.

Cooperation and Compliments

Obair once again continued to work closely with all agencies in the area during the past year. This close co-operation will continue into the future as the work of the Obair programme continues. We are grateful for the support provided by the many agencies that we worked with during the past year and we look forward to continuing to work together to support and develop the community of Newmarket-on-Fergus.

- Age Action Ireland
- Caring for Carers
- Child and Family Agency
- Clare County Childcare Committee
- Clare County Council
- Clare Local Development Company
- Clare Youth Service
- Community Childcare Subvention (CCS) Programme
- Community Services Programme, Pobal
- Community Substance Misuse Team
- Department of Children and Youth Affairs
- Department of Social Protection
- Early Childhood Care and Education (ECCE) Scheme
- Early Years Capital
- Garda Diversion Programme
- Health Services Executive, West
- LEADER
- Limerick and Clare Education and Training Board
- Mid Western Regional Drugs Task Force
- National Childcare Investment Programme, Pobal
- Pobal
- School Meals (Local Projects) Scheme
- Training and Employment Childcare (TEC) Programmes
- Túsla, Child & Family Agency
- Youth Work Ireland

We are eternally grateful to our large number of volunteers across all of our community groups and services. We would like to express our gratitude to you all following a successful year in implementing our programmes and look forward to continued support and success.

Community & Voluntary Groups

We welcomed all of the following community groups who have availed of our centre, facilities or equipment during 2016:

- Acorn Women's Group
- Brothers of Charity
- Buzz Stop Youth Café
- Carrigoran House, Nursing Home
- Child Play Therapy
- Clare Local Development Company
- Clare Youth Service
- Community Games
- Cubs
- Darkness Into Light, Pieta House
- Ennis Community College
- Going Strong Active Retirement Group
- Grinds for Secondary School Children
- Irish Traditional Music Institute
- Jobseekers Assistance
- LCETB Motor Technology Course
- Low Cost Counseling Service
- Meals on Wheels
- Newmarket Celtic Soccer Club
- Newmarket on Fergus Agricultural Show
- Newmarket on Fergus Community Hall
- O'Regan Park Committee
- Over 55's Computer Tablet Course
- Pakie Ryan Committee
- Parent and Toddler Group
- Pink Angel Ball, Cancer Support Fundraiser
- Public Health Nurse
- Scoil na Maighdine Mhuire
- Scouts
- Shannon Rugby Club
- Sláinte an Chláir, Clare Cancer Support
- Social Inclusion Committee
- St Patricks Comprehensive School
- St Caimins Community School
- St Vincent De Paul
- SVP Christmas Appeal
- Tidy Towns
- TUS Training
- Village Carnival Festival

Youth and Community Development

Tradaree Development:

Obair purchased the Tradaree Arms building on Main Street, Newmarket on Fergus. Work has started on The Tradaree building. €200,000 Grant Funding was received from the Town and Village Renewal Scheme. Plans are progressing on a new Meals on Wheels production kitchen, catering training unit and food hubs for new start companies and businesses.

Family Counselling:

In conjunction with Family Support Agency in Túsla and Scoil na Maighdine Mhuire we delivered intervention counselling services through play therapy again in 2017. Obair apply for grants to Túsla, HSE and Youth Work Ireland for funding towards counselling and confidence building. This counselling grant goes towards families identified by both the schools and the Clare Youth Service.

Young Adult Counselling took place with HSE, Garda Diversion Programme and Child & Adult Mental Health Services

Youth Work:

Obair's Buzzstop Youth Café is under revamp and refurbishment in 2017. The New Buzzstop youth café is in process of moving to Tradaree Building. Funding was received from LCETB Youth club grant of €5000 to purchase new equipment.

Garda Diversion Work:

Clare Youth Service and Obair Community Development continued to support the delivery of group work to youths in Newmarket on Fergus area.

Going Strong:

Our Active Retirement Group had a great year of activities and outings.

Community Education

Sewing Classes:

The women's group participated in a sewing class on a Friday Afternoon's during 2017 from 12-2. This class drew huge interest within the community, Obair have been allocated €200,000 in funding under the 2017 Town and Village Renewal Scheme from the Department of Arts, Heritage, Regional, Rural and Gaeltacht Affairs. Over 20 learners were accommodated over 2 rooms in the Obair building, and the ladies donated their finished product which was a quilt. Please see the photographs section

Tradaree Grant

Obair secured funding from the Clare County Council through the Town and Village Renewal Scheme in 2017. The money is to install a Training Kitchen, Production Kitchen, and Incubation units in the Tradaree development. The news of this funding was received with great enthusiasm within the community and received a huge reaction on our social media.

Outreach with Scoil Na Maighdine Mhuire

The Arts and Heritage Officer visited the Senior Infants class here in Newmarket on Fergus Scoil Na Maighine Mhuire for an Outreach Morning In April, we spoke about the history of Newmarket on Fergus, and about some of the key sites around the Village and its Environs!

Arts and Heritage

The Obair Heritage and Arts section's mission statement is to engage, educate and advocate, to develop a wider understanding of the vital contribution that our heritage and the Arts makes to our community.

Heritage Day 2018

National Heritage Day was very successful and enjoyable for the whole community as it had something to cater for all tastes, the level of good will within the community of Newmarket on Fergus was again present, with so many people volunteering and offering their help, goods and services in so many ways. National Heritage Day on the Sunday was hugely successful with big crowds attending the events at the Hillfort. We had a wild Kitchen, Traditional crafts demonstrations, woodland walks, and much more.

Childcare Division

Our Mission Statement:

Obair Community Crèche is a non-profit organisation aiming to provide affordable, accessible, high quality and safe childcare for the immediate and surrounding areas of Newmarket-on-Fergus.

The highlights of the Crèche and After School Project in 2017 were:

- New staff member Belinda O' Neill joined us in July, with Susan Feeley and Tracey Daly joining us in the Afterschools in September. Geraldine O' Brien also joined us in December in an administration role.
- Annual Crèche Waterslide during the Summer
- Participated in the National Pyjama Day in aid of Autism Ireland.
- Participated in the Toddler Walk for Barnardos.
- Afterschools went on a surfing day out in Lahinch as part of Summer Camp
- Visited O'Regan Park on numerous occasions.
- Diversity Training
- 2 staff members completed their QQI Level 6 in Childcare
- 1 staff member completed a LNC Special Purpose Level 6 Award
- Incredible Years Programme is ongoing within the Preschool room and Maxine comes to assist with the programme every 6 weeks.
- Santas visit to the Crèche and Crèche Christmas Dinner

Obair Community Crèche and After School Project continue to provide childcare facilities for children aged between 3 months and 13 years within the Family Centre. We continually focus on the Social Inclusion needs of Newmarket on Fergus and its surrounding areas through our admissions policy, recruitment and training policies.

Obair Community Crèche and After School Project are funded directly by the Department of Social Protection and the Department for Children and Youth Affairs. This funding is administered through Pobal. We would like to thank Pobal for their continued support. We currently operate the Community Childcare Subvention (CCS) scheme, the Early Childhood Care and Education (ECCE) scheme and the Training and Employment Childcare (TEC) Programmes through the National Childcare Investment Programme (NCIP) under the guidelines of the Department of Children and Youth Affairs (DCYA).

Cafe Fergus/Meals on Wheels

Café Fergus continued to cement its status as a true community hub and a valued social outlet in the heart of the village. We put an emphasis on creating local employment and supporting local producers.

Meals on Wheels:

The Newmarket on Fergus and South Clare Meals on Wheels service is operated from the Café; the meals are produced here supplying the clients with a fresh, hot home cooked dinner on a daily basis. We produce these wholesome nutritious meals to a strict standard as well as meeting the Cafés high level of quality and taste. At the end of 2017 we were delivering to Newmarket on Fergus, Clarecastle, Quin, Doora, Kilkishen, Sixmilebridge, Kilmurry, Bunratty and Cratloe. In 2017 a total of 11,081 meals were delivered both locally and in the wider South Clare Area. Many referrals for the service come through local Public Health Nurses and they have been fantastic in spreading word about this vital service in these areas. Furthermore we received an additional award of €7,000 at the end of the year for the South Clare Meals on Wheels service.

Catering:

We continue to supply daily baked goods to Shannon Fruit and Veg Shop, the most popular items on sale are our scones and tarts. A Community Harvest took place in the village last Autumn with Café Fergus putting a call out to the community to donate their unused harvest. This produce was used mainly in the production of homemade tarts, the proceeds of which went towards the production of Meals on Wheels.

School Meals Programme:

In 2017 the Café continued to produce healthy, nutritious meals for the children of the After-School Programme as part of the School Meals Programme. These meals are provided on a daily basis and form an important part of a child's day. It's a lovely sight to see the children come in from school and sit down to enjoy a beautiful hot meal every day.

Environment Department

In 2017 Obair's Environment Department continued in providing opportunities to people in the local area who may be experiencing social isolation.

Meals on Wheels:

Environment staff provide support to the Community Catering service (Meals on Wheels) and are involved in delivering daily hot meals to other areas such as Clarecastle, Quin, Doora, Kilkishen, Kilmurry, Sixmilebridge, Cratloe and Bunratty. This has been a great success and we have received nothing but positive feedback with both the personal service and quality of food receiving great praise.

Elderly Support:

Furthermore we continue to provide weekly transport to ensure that members of the elderly community are able to avail of social meetings and clubs such as The Going Strong active retirement group. With the onset of the cold weather in November Environment employees assisted the elderly, those living alone or anyone who might not have access to a car.

Fuel Drive:

Once again we had a very cold Winter in 2017, a severe cold snap prompted a Fuel Drive where Environment Staff would collect fuel purchased locally and deliver it to your door. This service also helped out many locals who were unable to leave the house during Storm Ophelia in October and who did not have access to transport.

Tús:

We also operate the Tús initiative, which is a community work placement scheme providing opportunities for unemployed people. In 2017 we had 2 participants under the Tús Scheme, Adrian and Bridget. They were a fantastic addition to the Obair team and we were sorry to see them leave.

Community Focus:

We also continued to oversee the daily maintenance and upkeep of O' Regan Park Playground and Recreation Area. We also provided support for a fundraiser for O' Regan Park which took place at The Crabtree Tavern in July.

Governance Code

Appendix 1: Form 2 -- Public Statement of Compliance

Public Statement of Compliance with the Governance Code for Community, Voluntary and Charity Organisations in Ireland



Name of organisation: Obair Newmarket-on-Fergus CLG
Address: Main Street, Newmarket-on-Fergus, Co.Clare

I wish to state that we have completed the process as set out for a Type C organisation and now comply with the principles and practices of the Governance Code for a three-year period from 28.02.2018 when our Board certified our compliance.

Principle 1. Leading our organisation

Principle 2. Exercising control over our organisation

Principle 3. Being transparent and accountable

Principle 4. Working effectively

Principle 5. Behaving with integrity

Email: (manager) orla.meehan@obair.org

Chairperson name in BLOCK CAPITALS:

Signature:

Secretary name in BLOCK CAPITALS:

Signature:

Phone: 061-368030

BERNADETTE GLYNN

Date of signature:

28/2/2018

EDWIN R. BAILEY

Date of signature:

28/2/2018

Please scan and email this form to: info@governancecode.ie

Meeting Attendance 2017

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Anne Weir		1	1	1+1	1+1	1			1	1	1+1		11
Bernadette Comte	1	1+1	1	1+1	1+1	1			1		1+1	1	13
Bernadette Glynn	1	1+1	1	1+1	1+1	1			1	1	1+1	1	14
Bill Gorman	1	1	1	1+1	1	1			1		1	1	10
D J Meehan	1	1+1	1	1		1			1		1+1		9
Edwin Bailey	1	1	1	1+1	1+1	1			1	1	1+1	1	13
Fr. Tom Fitzpatrick	1			1		1			1	1			5
John Quinlivan	1	1+1	1	1+1	1	1			1	1	1+1	1	13
Kevin Barry		1+1	1	1+1					1	1	1	1	9
Kevin Ryan	1	1+1	1	1+1	1+1				1	1	1+1	1	13
Mary O'Donnell O'Brien		1	1			1			1		1		5
Margaret O'Rourke Quill		1+1	1	1+1			Retired						5
Triona Marren O'Grady	1	1		1			Retired						3
Vivien Grogan		1		1			Retired						2
Deirdre Whitney O'Dea	1	1+1	1	1+1	1		Retired						7

Finance

Committee

Bill Gorman -
Chair

1	1	1	1	1	1			1		1	1	9
	1	1	1					1	1	1	1	7
1	1	1	1		1			1		1		7
1	1	1	1	1	1			1	1	1	1	10
1	1	1	1	1	1			1	1	1	1	10

Audit Committee

Kevin Barry - Chair
Bernadette Glynn
Mary O'Donnell
O'Brien

**Governance
Committee**

John Quinlivan -
Chair

Edwin Bailey

Pat Cronin

Bernadette Glynn

Eimear Murphy

										1		1
		1								1		2
		1								1		2
		1								1		2
		1								1		2

HR Committee

Vivien Grogan
(Retired)

Anne Weir

Orla Meehan

Bernadette Glynn
(Newly Appointed)
